

University of Arkansas
Scholarship/Fellowship/Traineeship Questionnaire

Student Name

Student ID Number

Academic term

Cost center paying award

All questions must be answered.

Section	Questions	Yes	No
1	Is this Scholarship/Fellowship/Traineeship recipient required to render performance, beyond completing satisfactory academic progress (including scholarship performance), in return for this payment? This includes performance prior to this payment, concurrent with this payment, or subsequent to this payment.		
2	Can the University/department terminate this Scholarship/Fellowship/Traineeship for performance (other than failing to make adequate academic progress)?		
	If this student ceases participation in any Scholarship/Fellowship/Traineeship activities or withdraws from the University, will an obligation to "repay" any portion of this financial support be incurred?		
3	Is this Scholarship/Fellowship/Traineeship recipient's study or research primarily for the benefit of the University?		
	Is this Scholarship/Fellowship/Traineeship recipient substantially contributing to the University's performance requirement(s) (beyond the mere awarding of a Scholarship/Fellowship/Traineeship) on a sponsored agreement(s) or other contractual obligations?		
	Is this Scholarship/Fellowship/Traineeship activity an integral part of the routine business operations of the University/department because the activity is important to the success or continuation of the business of the University/department?		
4	Does the University/department require, or does the nature of this Scholarship/Fellowship/Traineeship participation require, that the activity be done on University premises using tools or supplies of the University/department or at locations or sites under the control of the University?		
	Does the University/department provide instructions about when, where, and how activities related to this Scholarship/Fellowship/Traineeship will be conducted or performed?		
	Even if no instructions are actually given, does the University/department have the right to give such instructions?		

I declare to the best of my knowledge and belief the answers above are true and correct.

Signature of Department head or designee

Printed or typed Name

Date

I hereby acknowledge receipt of a copy of this Scholarship/Fellowship Certification.

Signature of Scholarship/Fellowship recipient

Printed or typed Name

Date

Review of Vice Provost for Research – Required for all graduate students and awards made from sponsored projects.

Signature of Vice Provost for Research or designee

Printed or typed Name

Date

An answer of yes to the question in Section 1 indicates the payment to the student is compensation for services performed. Such payments must be processed through the University's payroll system.

An answer of yes to either question in Section 2 indicates the payment to the student is compensation for services performed. Such payments must be processed through the University's payroll system.

An answer of yes to any question in Section 3, along with an answer of yes to any question in section 4 indicates the payment is for services performed. Such payments must be processed through the University's payroll system.

Note: Receipt of this award may affect (reduce) other Student Financial Awards the recipient may have been awarded.

Note: This award may not be disbursed in its entirety if the recipient has an unpaid balance on their student account.

A copy of this form must be attached to each Notice or scholarship/fellowship award notice.